

**Training & Consulting
Competencies:**

- Project/Program Management
- Business Analysis
- Interpersonal Skills
- Agile

**SINs: 611430
541611**

PmCentersUSA[®]

GSA Terms and Pricing for
**Multiple Award Schedule:
Training Services & Business
Administrative Services**

**Contract No. GS-02F-117AA
NAICS Codes: 611430 (Primary),
541519, 541611, 611710
Contract Period: 3.5.2018 - 3.4.2023
Supplement No.: A812, Signed 2.17.2020**

GENERAL SERVICES ADMINISTRATION

Federal Supply Service

Authorized Federal Supply Schedule Price List

Online access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!®, a menu-driven database system.

The Internet address for GSA Advantage!® is:
www.GSAAdvantage.gov.

Multiple Award Schedule (MAS)

Large Category: Professional Services

Subcategories: Training, Business Administrative Services

SINs: 611430 - Professional and Management Development Training

SINs: 541611 - Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management

Contract Number: **GS-02F-117AA**

CAGE Code: **63Y73**

DUNS Number: **002076046**

NAICS Codes: **611430 (Primary), 541519, 541611, 611710**

Customer Information

1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s). **SINs: 611430 and 541611**

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer should show the range of the lowest price and cite the areas which the prices apply. **SINs: 611430 and 541611**

1c. If the contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate "Not applicable" for this item. **N/A**

2. Maximum order: **\$1,000,000**

3. Minimum order: **\$100**

4. Geographic Coverage (delivery area): **50 United States and US Territories**

5. Point(s) of production (city, county, state or foreign country): **Pittsburgh, Pennsylvania**

6. Discount from list, prices or statement of net price. **Government Net Prices (discounts already deducted). See prices attached.**

7. Quantity discounts. **1/2% for \$25,000-\$49,999, 1% for \$50,000-\$99,999, 2% for \$100,000+**

8. Prompt payment terms. **1/10 NET 30**

9a. Notification that Government purchase cards are accepted at or below the micro-purchase threshold. **Government purchase cards and commercial credit cards are accepted in full.**

9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold. **Government purchase cards and commercial credit cards are accepted in full.**

10. Foreign items (list items by country of origin) **None.**

11a. Time of delivery. (Contractor insert number of days): **Specified on the task order.**

11b. Expedited Delivery. The Contractor will insert the sentence "Items available for expedited delivery are noted in this price list." Under this heading. The Contractor may use a symbol of its choosing to highlight items in its price lists that have expedited delivery. **N/A**



For more information on ordering from Federal Supply Schedules, click on the FSS Schedules button at www.fss.gsa.gov.

Contractor Period

Contract Period: 3.5.2018-3.4.2023

Contractor: **PM Centers USA, LLC**

634 Alpha Drive PO Box 15527
Pittsburgh, PA 15238 Arlington, VA 22215

Telephone: +1 (888) 762-3683

Fax: +1 (412) 963-8618

Website: www.pmcentersusa.com

Email: govsales@pmcentersusa.com

Contract Administration: Angela Krebs

Business Size: Small Business

11c. Overnight and 2-day delivery. The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the customer may contact the Contractor for rates for overnight and 2-day delivery. **N/A**

11d. Urgent Requirements. The Contractor will note in its price list the Urgent Requirements clause of its contract and advise agencies that they can also contact the Contractor's representative to affect a faster delivery. **Contact Contractor**

12. F.O.B. point(s). **F.O.B. Destination**

13a. Ordering address(es). **PM Centers USA LLC, 634 Alpha Drive, Pittsburgh, PA 15238**

13b. Ordering Procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.

14. Payment address(es). **PM Centers USA LLC, 634 Alpha Drive, Pittsburgh, PA 15238**

15. Warranty provision. **Contractor's Standard Commercial Warranty**

16. Export packing charges, if applicable. **N/A**

17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level).

18. Terms and conditions of rental, maintenance, and repair (if applicable). **N/A**

19. Terms and conditions of installation (if applicable). **N/A**

20. Terms and conditions of repair parts including date of parts price lists and any discounts from list prices (if applicable). **N/A**

20a. Terms and conditions for any other services (if applicable). **N/A**

21. List of service and distribution points (if applicable). **N/A**

22. List of participating dealers (if applicable). **N/A**

23. Preventative maintenance (if applicable). **N/A**

24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants) **N/A**

24b. If applicable indicate that Section 508 compliance information is available in Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at www.Section508.gov/. **N/A**

25. Data Universal Number System (DUNS) number. **002076046**

26. Notification regarding registration in System for Award Management (SAMSM) database. **PM Centers USA LLC SAMSM Registration is valid through 05.13.2021**



Why Choose *PmCenters* USA®

PMCentersUSA is a U.S.-based Small Business founded in 1997 that offers training and integrated business support services within the core disciplines of Project/Program Management, Agile and Business Analysis. We assist federal agencies and departments accomplish their missions and apply knowledge of standards-based practices to improve their project outcomes.

PMCentersUSA is proud of our affiliations and awards including:

- U.S Small Business Administration (SBA) Small Business
- Registered on SAM.gov and SBA's Dynamic Small Business Search (DSBS)
- Aligned with Project Management Institute (PMI)® as an Authorized Training Partner (ATP), formerly Registered Education Provider (REP) -- qualified to teach PMI's sanctioned 35-Hour PMP® Exam Prep course in 2021
- Endorsed Education Provider™ (EEP) for the International Institute of Business Analysis (IIBA)®
- Past recipient of PMI's Professional Development Provider of the Year award
- Honored by CIOReview Magazine as one of the *"Top 10 Most Promising Project Management Consulting/ Services Companies in 2019"*

Consulting & Contracting

Our mission is to deliver complete solutions. We provide consulting and contract services that enable federal departments and agencies to reinforce their existing teams with experienced project/program managers, agile practitioners/Scrum Masters, and business analysts to ensure projects are delivered successfully.

Our Key Personnel possess a wide range of experience managing projects and programs within both the public and private sectors. They also have vast experience customizing and developing courseware in these areas. Some members of our team have been employed by the federal government and are experienced in providing training to both private industry and our federal government clients across the United States.

Our experienced consultants can be engaged to:

- Supplement existing teams to manage projects/programs
- Reinforce adoption of standards-based practices, specific to your environment and/or unique needs
- Provide the functional expertise needed to lead a wide range of projects and support your strategic goals
- Streamline and optimize a project organization or Business Analysis Center of Excellence
- Assess competency and/or maturity of a project organization, its team members, or a training plan

Private and Customized Training Services

PMCentersUSA has demonstrated capabilities delivering training courses and programs for federal departments and agencies. We have over 20 years of experience in public, private, and custom training programs that promote knowledge transfer and foster the development of competencies in Project/Program Management, Agile/Scrum, and Business Analysis.

Our training is available through several learning venues, including:

- Traditional instructor-led on-site or live, virtual instructor-led online training using various platforms
- Open enrollment University of Pittsburgh-aligned public onsite or virtual PM & BA training through the Katz Graduate School of Business
- 100% self-paced, PMCentersUSA Saba LMS online classroom on-demand 24/7

We support a wide range of government training needs such as:

- Customization of a course or an entire private training program to closely align with the current project environment
- Delivery of multi-year training programs across an agency's US-based geographic footprint
- Instruction of "off the shelf" best practices-based PM & BA training
- Delivery of live instructor-led PMI certification preparation training, including PMP® Exam Prep

We regularly participate in RFI and RFP efforts. Our capability statement with past performance is available at www.pmcentersusa.com/government-services/. For more information, please call or email govsales@pmcentersusa.com.

611430 & 541611 - Labor Categories & Rates



Contract GS-02F-117AA

Labor Category	GSA Hourly Rate	GSA Daily Rate*
Subject Matter Expert	\$214.23	\$1,713.84
Program Manager	\$214.23	\$1,713.84
Senior Project Manager	\$152.73	\$1,221.84
Senior Business Analyst	\$152.73	\$1,221.84
Content Subject Matter Expert / Instructor	\$158.88	\$1,271.04
Instructional Design Professional	\$158.88	\$1,271.04

* Daily rates are based on an 8 hour day. Hourly rates reflect 1/8th of the daily rate.

Labor Categories Descriptions

Subject Matter Expert: Expertise and in depth technical knowledge and analysis as expertise applies to specific projects. Recognized as a subject matter expert in the fields of project management and/or business analysis, and training.

- *Minimum of a Bachelor's degree and 15 years of experience in a specific field. Holds at least one of the following certifications: PMP®, PgMP®, PMI-RMP®, CBAP®, PE.*

Program Manager: Responsible for the management and oversight of all or most aspects of a major program, including; quality, budgets, schedules, team management, executive reporting, etc. May also provide subject matter expertise to programs and projects.

- *Minimum of a Bachelor's degree and 10 years of experience managing programs and projects. Holds at least one of the following certifications: PMP®, PgMP®, PMI-RMP®, CBAP®, PE.*

Senior Project Manager: Senior professional in the field of project management. Responsible for all phases of major or large scale projects including planning, execution, control and closing. Provides leadership to the project team.

- *Minimum of a Bachelor's degree and 10 years of experience managing major projects. Holds at least one of the following certifications: PMP®, PgMP®, PMI-RMP®, CBAP®, PE.*

Senior Business Analyst: Develops business cases for new projects. Provides functional expertise in developing requirements for the execution of projects. Performs functional requirements analysis of complex business systems and system modifications. Expert level process improvement and reengineering skills. Documents project design and provides team leadership.

- *Minimum of a Bachelor's degree and 10 years of experience as a business analyst and/or project manager.*

Content Subject Matter Expert / Instructor: Designs and sometimes conducts training programs. The content subject matter expert is responsible for both the pedagogical and technical aspects of creating a training course. Responsible for writing all of the course content, including course syllabus, learning objectives and intended outcomes, Instructional topics/modules.

- *Minimum of a Bachelor's degree and 10 years of experience designing, developing, and delivering training courses.*

Instructional Design Professional: Design and analysis of training programs. Develops approach, objectives, tools, and curriculums related to education programs. Responsible for the oversight and management of all aspects of training development, including project budgets, delivery schedules, etc.

- *Minimum of a Bachelor's degree and 10 years of experience managing education and training projects.*

All consultants are continuously trained in all disciplines of Project Management and Business Analysis to enhance their professional development as a function of their annual review and goal planning process.

Project Management Curriculum



Course Title	Course Length	GSA Public Price Per Student	GSA Private Price Per Student (15-19 Students)	GSA Private Price Per Student (20-30 Students)
<u>Best Practices for Developing Project Schedules</u>	1 day	\$264.32	\$266.81	\$249.36
<u>Best Practices for Managing Project Risks</u>	1 day	--	\$266.81	\$249.36
<u>Best Practices in Portfolio Management</u>	1 day	--	\$266.81	\$249.36
<u>Managing Projects Using Earned Value</u>	1 day	--	\$266.81	\$249.36
<u>Best Practices for Managing IT Projects</u>	1 day	--	\$266.81	\$249.36
<u>Best Practices for Managing Multiple Projects</u>	1 day	--	\$266.81	\$249.36
<u>Best Practices for Managing Problem Projects</u>	1 day	--	\$266.81	\$249.36
<u>Introduction to Project Management</u>	1 day	--	\$266.81	\$249.36
<u>Introduction to Agile</u>	1 day	--	\$266.81	\$249.36
<u>Best Practices for Defining Project Scope</u>	1 day	--	\$266.81	\$249.36
<u>Managing Project Quality</u>	1 day	--	\$266.81	\$249.36
<u>Fundamentals of Scheduling</u>	1 day	--	\$266.81	\$249.36
<u>Estimating and Controlling Project Costs</u>	1 day	--	\$266.81	\$249.36
<u>Key Concepts for Project Risk Management</u>	1 day	--	\$266.81	\$249.36
<u>Principles of Procurement Management</u>	1 day	--	\$266.81	\$249.36
<u>Managing Project Stakeholders and Communications</u>	1 day	--	\$266.81	\$249.36
<u>Advanced Risk Management Skills</u>	1 day	--	\$266.81	\$249.36

Government Purchase Cards Accepted.

Pricing applies to public offerings and private offerings.

If your group is interested in a course that is not scheduled, PMCentersUSA can conduct it privately, either virtually or on-site.

Project Management Curriculum continued



Course Title	Course Length	GSA Public Price Per Student	GSA Private Price Per Student (15-19 Students)	GSA Private Price Per Student (20-30 Students)
<u>Effective Risk Management Skills</u>	1 day	\$264.32	\$266.81	\$249.36
<u>Effectively Managing Project Resources</u>	1 day	--	\$266.81	\$249.36
<u>Introduction to Scrum</u>	1 day	--	\$266.81	\$249.36
<u>Project Management Overview</u>	1 day	--	\$266.81	\$249.36
<u>Agile Certified Practitioner (PMI-ACP)[®] Certification Exam Preparation</u>	1 day	--	\$266.81	\$249.36
<u>Project Management for Executives</u>	1 day	--	\$266.81	\$249.36
<u>Effective Scheduling Using Microsoft[®] Project</u>	2 day	--	\$266.81	\$249.36
<u>Project Management Essentials</u>	2 days	\$531.31	--	--
<u>Project Leadership</u>	2 days	\$531.31	\$521.28	\$501.23
<u>Project Scope and Quality Management</u>	2 days	\$531.31	\$521.28	\$501.23
<u>Project Schedule and Cost Management</u>	2 days	\$531.31	\$521.28	\$501.23
<u>Project Risk and Procurement Management</u>	2 days	\$531.31	\$521.28	\$501.23
<u>Management of Resources, Stakeholders & Communications</u>	2 days	\$531.31	\$521.28	\$501.23
<u>Project Management Professional (PMP)[®] and Certified Associate Project Manager (CAPM)[®] Certification Exam Preparation</u>	2 days	\$531.31	\$521.28	\$501.23
<u>Turning Around Problem Projects</u>	2 days	--	\$521.28	\$501.23
<u>Managing Multiple Projects</u>	2 days	--	\$521.28	\$501.23
<u>IT Project Management</u>	2 days	--	\$521.28	\$501.23
<u>Managing Projects Using Earned Value Analysis</u>	2 days	--	\$521.28	\$501.23

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Project Management Curriculum continued



Course Title	Course Length	GSA Public Price Per Student	GSA Private Price Per Student (15-19 Students)	GSA Private Price Per Student (20-30 Students)
<u>Introduction to Agile</u>	2 days	\$531.31	\$521.28	\$501.23
<u>Completing Agile Projects with Scrum</u>	2 days	--	\$521.28	\$501.23
<u>Project Management Overview</u>	2 days	--	\$521.28	\$501.23
<u>Introduction to Microsoft® Project</u>	2 days	--	\$521.28	\$501.23
<u>Best Practices for Program Management</u>	3 days	\$798.29	\$783.23	\$677.80
<u>Project Management Overview</u>	3 days	--	\$783.23	\$677.80
<u>5-Day Project Management Training</u>	5 days	--	\$972.49	\$943.81
<u>5-Day Advanced Project Management Skills Training</u>	5 days	--	\$972.49	\$943.81
<u>35-Hour Project Management Professional (PMP)® Boot Camp (Unlimited Access)</u>	35 Hours	\$531.31	\$521.28	\$501.23
<u>35-Hour Project Management Professional (PMP)® Boot Camp (On-site)</u>	5 Days	--	\$1,334.06	\$1,246.78

For individual students to receive the GSA prices listed on these pages, please create a PMCentersUSA Learning Account using your department or agency email address at:

<https://pmcentersusa.sabacloud.com/>



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Business Analysis Curriculum



Course Title	Course Length	GSA Public Price Per Student	GSA Private Price Per Student (15-19 Students)	GSA Private Price Per Student (20-30 Students)
<u>Introduction to Business Analysis</u>	1 day	--	\$266.81	\$249.36
<u>Business Analysis Planning and Monitoring</u>	3 hours	--	\$159.01	\$148.61
<u>Requirements Elicitation Techniques</u>	1 day	--	\$266.81	\$249.36
<u>Managing and Communicating Project Requirements</u>	3 hours	--	\$159.01	\$148.61
<u>Strategic Analysis and Project Selection</u>	3 hours	--	\$159.01	\$148.61
<u>Requirements Analysis Techniques</u>	1 day	--	\$266.81	\$249.36
<u>Solution Evaluation Techniques</u>	1 day	--	\$266.81	\$249.36
<u>Preparing Effective Use Cases</u>	1 day	--	\$266.81	\$249.36
<u>Building a Solid Foundation for Testing</u>	1 day	--	\$266.81	\$249.36
<u>Business Analysis Fundamentals</u>	2 days	--	\$521.28	\$501.23
<u>Business Analysis Planning and Monitoring</u>	2 days	--	\$521.28	\$501.23
<u>Business Analysis Elicitation</u>	2 days	--	\$521.28	\$501.23
<u>Requirements Management and Communication</u>	2 days	--	\$521.28	\$501.23
<u>Business Analysis Enterprise Analysis</u>	2 days	--	\$521.28	\$501.23
<u>Requirements Analysis</u>	2 days	--	\$521.28	\$501.23
<u>Solutions Assessment and Validation</u>	2 days	--	\$521.28	\$501.23
<u>IT and Software Skills for Business Analysts</u>	2 days	--	\$521.28	\$501.23
<u>Preparing Effective Use Cases</u>	2 days	--	\$521.28	\$501.23
<u>Eliciting, Analyzing & Documenting IT Requirements</u>	2 days	--	\$521.28	\$501.23
<u>Certified Business Analysis Professional (CBAP)[®] Exam Preparation</u>	3 days	--	\$783.23	\$677.80
<u>3-Day Business Analysis Training</u>	3 days	\$798.29	\$677.80	\$677.80
<u>5-Day Business Analysis Training</u>	5 days	--	\$972.49	\$943.81

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Interpersonal Skills Curriculum



Course Title	Course Length	GSA Public Price Per Student	GSA Private Price Per Student (15-19 Students)	GSA Private Price Per Student (20-30 Students)
<u>Negotiation Techniques for Project Professionals</u>	1 day	--	\$266.81	\$249.36
<u>Managing Personality Styles for Project Success</u>	1 day	--	\$266.81	\$249.36
<u>Effective Project Communication Techniques</u>	1 day	--	\$266.81	\$249.36
<u>Effective Meeting Techniques</u>	1 day	--	\$266.81	\$249.36
<u>Effective Presentation Techniques</u>	1 day	--	\$266.81	\$249.36



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REGISTER

PHONE:

Toll-free: 1-888-762-3683

INTERNET:

Register online at

www.pmcentersusa.com/government-services/

MORE INFORMATION

- govsales@pmcentersusa.com
- Government Purchase Cards accepted
- As a US SBA Small Business and GSA Schedule Holder, we participate in RFI, RFQ, and RFP requests
- Live Chat online at

www.pmcentersusa.com/government-services/

PmCenters USA

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